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VITRIMAT ESR Application form

Training in VITRImers: high performance MAterials and Trainees for cutting-edge industrial applications

Grant agreement ID: 860911

Call reference:

H2020-MSCA-ITN-2019

Start date: 1st March 2020

Duration:

48 months

First Name	
NAME	
Applied positions (Recruiting institution – City, Country) without preference order	
Gender (Optional – for statistical purposes only)	<input type="checkbox"/> Male <input type="checkbox"/> Female

I the undersigned hereby formally confirm that:

1. I do fulfill the eligibility criteria defined in the application procedure.
2. I have read the Job Applicant Privacy Notice below and I give the VITRIMAT network consent to hold my details in order to be considered for the complete VITRIMAT recruitment process,
3. I hereby certify that the information provided in my application and its enclosures such as the CV, motivation letter and any other supporting document is true, accurate and complete,
4. My application includes the required supporting documents:
 - CV
 - Motivation letter
 - This signed form.

Date	
Signature	

Job Applicant Privacy Notice

As part of any recruitment process, the VITRIMAT consortium collects and processes personal data relating to job applicants. The network is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations.

What information do we collect?

The VITRIMAT network collects a range of information about you. This includes:

- your name, address and contact details, including email address and telephone number;
- details of your qualifications, skills, experience and employment history;
- information about your current level of remuneration, including benefit entitlements;
- information about your entitlement to work in the EU,
- information about your family situation to determine whether you are eligible to the corresponding benefit.

The VITRIMAT network may collect this information in a variety of ways. For example, data might be contained in application forms, CVs (resumes), copies of degrees, or through interviews or other forms of assessment.

Data will be stored in our Application database, shared among the recruiting institutions and backed up in other IT systems (including email).

Why does the VITRIMAT network process personal data?

Given the objective of our research project, which is the recruitment and training of 11 Early-Stage Researchers, we need to process data in order to select the most suitable candidate for each open position.

The VITRIMAT network has a legitimate interest in processing personal data during the recruitment process and for keeping records of the process. Processing data from job applicants allows us to manage the recruitment process, assess and confirm a candidate's suitability for employment and prepare the reports required by the project funder.

If your application is unsuccessful, the VITRIMAT network may keep your personal data on file in case there are future employment opportunities for which you may be suited. You are free to withdraw your consent at any time.

Who has access to data?

Your information may be shared within the VITRIMAT network of beneficiaries and associated partners, and with the funding agency, only with your consent.

How does the VITRIMAT network protect your data?

We take the security of your data seriously. We have internal policies and controls in place to ensure that your data is not lost, accidentally destroyed, misused or disclosed, and is not accessed except by our beneficiaries and associated partners for the purpose of their recruitment(s).

For how long does the VITRIMAT network keep data?

The VITRIMAT network will hold your data on file during the recruitment process and up to five years following the end of the VITRIMAT project (i.e. until the 28th February 2029) to be able to justify the complete recruitment process should an audit be performed by the funding agency. You are presently asked whether you give us consent to hold your details in order to be considered for the VITRIMAT open positions.

Your right to access your data

As a data subject, you have a number of rights. You can:

- access and obtain a copy of your data on request;
- require the organisation to change incorrect or incomplete data;
- require the organisation to delete (right to be forgotten) or stop processing your data.

If you would like to exercise any of these rights, please contact the VITRIMAT *Data Processor**.

In the context of General Data Protection Regulation, the VITRIMAT contacts are:

<i>Data Controller</i> *:	The VITRIMAT Project Coordinator – Pr. Eric Drockenmuller (eric.drockenmuller@univ-lyon1.fr)
<i>Data Processor</i> *:	The VITRIMAT Project Manager - Patricia Odet (Patricia.odet@lip-lyon1.fr)

For all inquiries and complaints regarding the security and privacy of your data please contact our *Data processor**.

If you believe that the VITRIMAT network has not complied with your data protection rights, you can complain to the relevant Information Commissioner:

Commission nationale de l'informatique et des libertés - 3 Place de Fontenoy, 75007 Paris <https://www.cnil.fr/fr/notifier-une-violation-de-donnees-personnelles>

* the Data controller is the natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data; where the purposes and means of such processing are determined by Union or Member State law, the controller or the specific criteria for its nomination may be provided for by Union or Member State law;

* the Data processor is a natural or legal person, public authority, agency or other body which processes personal data on behalf of the controller.